



DULWICH PREP LONDON
Inspiring Excellence Since 1885

ADMISSIONS POLICY

This is a whole school policy which applies to all sections of the school, including Early Years.



Person responsible for this policy:

Michael Roulston
Headmaster

N.Carter – Director of Admissions

Date of Policy Review:

Sept 2018

Next Review Due:

July 2019

ADMISSIONS POLICY

GENERAL

Dulwich Prep London is a day school for pupils from ages 3 to 13. The majority of our 870 plus pupils are boys, although girls are also welcome in our Nursery classes.

Detailed information about the school can be found on our website, but the best way to decide whether or not it is the right school for you and your child is by visiting. The school has an Open Morning every September for which no booking is necessary; children are welcome to attend. If parents are unable to make the date set for the Open Morning, an informal tour can be arranged with Admissions.

ENTRY PROCEDURES

The main points of admission to the Prep for day pupils are at the following ages:

- 3+ into the Nursery (approximately 66 children, no more than 12 girls)
- 4+ into Reception (approximately 25 boys)
- 5+ into the Year 1 (approximately 5 boys)
- 6+ into the Year 2 (approximately 5 boys)
- 7+ into the Year 3 (approximately 20 boys)
- 8+ into the Year 4 (approximately 5 boys)
- 9+ into the Year 5 (approximately 5 boys)
- 10+ into the Year 6 (approximately 5 boys)
- 11+ into the Year 7 (approximately 5 boys)

All assessments are conducted either individually or in very small groups and are as informal as possible.

ENTRY TIME

All new applicants are expected to start at the beginning of the new academic year, this is usually in September. However, for families moving to the Dulwich Prep London area from outside Greater London, places may be considered at a slightly later start date at the discretion of the school.

ENTRY REQUIREMENTS

At Dulwich Prep London, our primary aim is to educate and develop each pupil to the best of his or her ability. For this reason, we will look at a pupil's academic potential as well as his or her conduct and attitude when making admissions decisions, and will request a reference from a pupil's current school. We want to feel confident that our pupils will be happy and successful within our school, and that they will be able to access our curriculum. Our normal minimum standard for admission is above the average standard level of attainment for each age group, based on the National Curriculum.

EQUAL OPPORTUNITIES

Dulwich Prep London operates a policy of equal opportunity in matters of disability, social background, race and religion and references the Equality Act 2010. Please see our Equal Opportunities Policy for more information.

SPECIAL NEEDS

We welcome pupils with special educational needs or physical disabilities, providing that we can support them appropriately within the school to access the curriculum. We advise parents of children with special educational needs or physical disabilities to discuss their child's requirements with us before they are assessed and to provide us with Educational Psychologist or medical reports where available.

SIBLING POLICY

Many siblings join us and we welcome them wherever possible. However, sibling admission is not automatic and will often depend on the availability of places in a particular year group. Furthermore, we may recommend a different school environment if we feel that that would be in the best interests of the child.

PROGRESSION THROUGH THE SCHOOL

The vast majority of our pupils progress from one section of the school to the next; we do not have any internal tests to determine whether or not they may continue at school. However, in certain circumstances, where a child is not able to access the curriculum we may recommend that another school would be more appropriate. In these circumstances the school would work with the parents to help them find a different school where the child can thrive.

BOYS OUT OF YEAR

A school year runs from 1st September to 31st August. We do not assess or take boys if they would then be working in the year below expected.

Very occasionally we may consider boys working a year ahead but they will be assessed to see how they would fit within the year group both socially and academically.

BURSARIES

We offer a limited number of means-tested bursaries to new applicants to the school in Years 3 or 4 who would otherwise not be able to come to Dulwich Prep London. The award of a bursary is first determined by academic assessment. In addition there is an application form to establish the appropriate level of financial support. Documentary evidence will be required and a home visit will form part of the evaluation process. Bursaries are reviewed annually and may be adjusted or introduced if parents' circumstances change during a pupil's time at the school.

OVERSEAS APPLICANTS

We welcome applications from overseas and can arrange for an assessment to be carried out at a prospective pupil's current school where appropriate. We do not use agencies for boys to sit assessments overseas. Boys should either sit the assessment at their current school, or ideally, come to Dulwich Prep for the test. We do not send papers abroad for boys younger than Year 3, we do like to meet the boys in person.

In order to cope with the academic and social demands of the school, pupils must be fluent English speakers. Normally, pupils should have been educated in English for a minimum of one year before joining the school. We do not teach English as an additional language.

Any offer of a place at Dulwich Prep London is dependent on the candidate satisfying the appropriate UK government visa requirements and having the correct Visa in place at the time of application. We do not offer assistance for the Tier 4 Student Visa application.

STAFF CHILDREN

Sons and daughters of permanent members of staff will undergo the same selection process as other applicants, and the same assessment criteria are used as for other candidates.

DEFERRING PLACES

Once a place has been offered, candidates are expected to take up that place for the recognised entry point. Places will only be held for up to one term. If the place cannot be accepted by then, the candidate will have to reapply for the following academic year.

CONTACT US

Further information can be obtained by emailing admissions@dulwichpreplondon.org, by phone (020 8766 5525) or by writing to:

Admissions
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