



The Music Department



Job Description

Teacher of Music. (Head of Keyboard and Technology)

Accountable to : The Director of Music

The Hugh Woodcock Music School was opened in 1989 and is an outstanding centre for the musical life of the school. The building underwent a major development in 2010. It contains a Concert Hall which seats three hundred and houses a Yamaha C7 grand piano and a two manual Copeman Hart digital organ. There are thirteen instrumental teaching rooms, a class teaching room / music technology suite and offices for the Director of Music, his Deputy and other full time members of the Music Staff. In addition, there are full time specialists teaching music in the Early Years and Pre Prep sections of the School. There are also more than thirty instrumental teachers who visit the school to teach over 500 individual music lessons weekly. 90% of the boys old enough to learn, have instrumental tuition and sing in one of the four choirs and/or play in one or more of the 26 music ensembles, orchestras and bands. Several groups have been successful in national and local competitions.

Music is at the core of the life of the school and boys receive specialist class music lessons from the age of 3 until they leave at 13. Music lessons in the Early Years (age 3-4) and Pre Prep (age 5-6) are taught by specialist staff and a further three share the teaching across Years 3 – 8.

Concerts range from informal pupils' concerts involving soloists and chamber groups to large scale events held in major London music venues. The annual Carol Service and the Spring Choral Concert are held in Southwark Cathedral. Each section of the School also has two major concerts a year. Christmas, Easter and end of term events take place in St Stephen's Church, Dulwich, which is local to the School.

The school is looking to appoint a first class musician who will teach across the age ranges in our Lower, Middle and Upper Schools. (Years 3 – 8). Music Technology plays a large role in the boys' learning and an expertise in this area is desired. The Music School has a suite of Apple computers, to be replaced for September 2019, and a knowledge of GarageBand, Sibelius and other composition software will be useful.

The successful candidate will be an excellent keyboard player, possibly an organist, though candidates who can only offer piano will also be considered. He/she will teach a number of individual pupils as



part of his/her weekly timetable and coordinate the timetables and oversee the work of our visiting piano teachers.

Duties and responsibilities.

- Teaching and learning. Responsibility, in part, for the delivery of the Music Curriculum from Years 3 – 8 as agreed with the Director of Music. Supporting the boys and other class teachers in the area of Music Technology.
- Undertake an agreed number of individuals for teaching within the candidate's particular strengths.
- Managing the stock of piano, voice and theory books.
- Composing and writing reports on each child taught both individually and in class.
- Liaising with the music department administrator over the timetabling of the boys' individual piano, theory and singing lessons by the twelve visiting teachers in these areas.
- Assisting with the preparation of boys for music scholarships.
- Assuming responsibility for extra-curricular ensembles as well as assisting other musical groups as required by the Director of Music.
- Playing in assemblies and services when necessary.
- Attending and accompanying the boys in the regular Pupils' Concerts.
- Accompanying boys in Associated Board and Trinity music examinations.
- Accompanying various rehearsals including the Adult Choral Society.
- Helping with musical productions put on by the school.
- Attending regular Department staff meetings.
- Attending parents' evenings and staff meetings as required by the Head.
- Promoting Dulwich Prep London music within the school and on a wider national front.
- Liaising with and supporting the work of the visiting instrumental staff.

All staff will have to do their share of general school duties as required by the Head.

Accommodation may be available for the successful candidate.

There may be the opportunity / requirement to assist in the coaching of boys' games sessions.

January 2019